

Discipline Plan
Sarah Holt—English I
2016-2017

Classroom Guidelines and Expectations

- Listen to instructions
- Enter and exit prepared
- Always try your best
- **Respect yourself and others**
- No excuses

***Students are also expected to follow all school and school board policies.

Students who choose to disregard the classroom guidelines will receive the following consequences:

- 1st Offense: Warning and behavior logged
2nd Offense: Behavior logged and a conference with the teacher
3rd Offense: Behavior logged and extra writing assignment
4th Offense: Referral to office

Severe misbehavior will result in immediate office referrals.

Absences: When a student is absent, he/she is responsible for all missed assignments. Each day's general outline and assignments can be found on the class calendar (accessible through <http://sholtmchs.wix.com/English>). On the day a student returns, he/she should look at the class calendar and/or see Mrs. Holt about missing assignments. Students will have **THREE** days to make up the missing item(s). If it is not turned in within three days, students' grades for the assignment will drop **five points** for each day it is late. The grade in INow will remain "missing" (M) until the assignment is turned in (A missing grade is the equivalent of a 0.).

Tardy Policy: All students are expected to be in class and **in their seats** when the tardy tone sounds. If a student **is not in his or her seat** or in the room when the tone sounds, he or she will be counted tardy.

- 1st Tardy: Tardy noted by teacher
2nd Tardy: Tardy noted by teacher and extra writing assignment
3rd Tardy: Tardy noted by teacher and extra writing assignment given again
4th Tardy: Referred to office